

Village of Bluffton Council Meeting Agenda

May 8, 2023 at 7:00 PM



Opening Ceremonies

Call to Order, Mayor Johnson presiding

Pledge of Allegiance



Minutes

Approval of the minutes for the Village Council meeting held on Monday, April 24, 2023

Bills

Public Comment:

Committee Reports

Parks & Recreation: 4/24

Boards & Commissions

Pathway Board: 4/6 & 5/4

LEGISLATION

RESOLUTION NO. 14-2023

2nd Reading

Emergency

A RESOLUTION AUTHORIZING THE ADVERTISEMENT FOR PUBLIC BID ON THE GEIGER STREET WATER MAIN REPLACEMENT PROJECT AND DECLARING AN EMERGENCY.

RESOLUTION NO. 15-2023

2nd Reading

Emergency

A RESOLUTION AUTHORIZING THE ADVERTISEMENT FOR PUBLIC BID ON THE GARAU STREET WATER MAIN REPLACEMENT PROJECT AND DECLARING AN EMERGENCY.

Village Administration Report:

Mayor:

Safety Services Reports:

-EMS-

-Fire Dept.-

-Police Dept.-

Meeting Dates (meetings held at the Town Hall unless otherwise noted*)

Village Council – Monday, May 8th at 7:00 pm

Public Hearing – Alley Vacation – Wednesday, May 10th at 5:00 pm

Bluffton Beyond Tomorrow – Wednesday, May 10th at 7:30 pm

Village Council – Monday, May 22nd at 7:00 pm

Tree Commission – Tuesday, May 30th at 7:00 pm

Public Comment

Adjournment – Motion and Second

Village of Bluffton – Regular meeting April 24, 2023, at 7:00 p.m.

Mayor Johnson presiding. Messrs: Cupples, Kingsley, Sehlhorst, Stahl, and Talavinia present.

Cupples motioned, seconded by Kingsley, to approve the minutes from the regular council meeting held on April 10, 2023. Roll Call: Yes (5) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, and Talavinia. No (0), Abstain (0), motion approved.

Talavinia motioned, seconded by Sehlhorst, to approve the bills as presented. Roll Call: Yes (5) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, and Talavinia. No (0), Abstain (0), motion approved.

Council member Steiner arrived following action to approve the bills.

Council heard public comment from residents representing the Senior Citizens Center regarding installation of an ADA lift at the rear of their building. The lift and associated landing would extend 2' into the downtown parking lot but still leave 10' of clearance in the drive running parallel to the building. The Streets, Lights, Alleys, & Sidewalk Committee had already considered this matter at their April 18, 2023 meeting and recommended approval of the installation.

Sehlhorst motioned, seconded by Cupples, to grant a limited, personal, and revocable license to the Senior Citizens Association of Bluffton, OH for the installation of an accessible entrance to the rear of the building that is compliant with the Americans with Disabilities Act (ADA). Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner, and Talavinia. No (0), Abstain (0), motion approved.

The Fiscal Officer gave the following readings:

1st Reading:

Resolution 14-2023 – A resolution authorizing the advertisement for public bid on the Geiger Street Water Main Replacement Project. Cupples motioned to adopt the Resolution, seconded by Kingsley. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner, and Talavinia. No (0), Abstain (0), motion approved.

Resolution 15-2023 – A resolution authorizing the advertisement for public bid on the Garau Street Water Main Replacement Project. Stahl motioned to adopt the Resolution, seconded by Talavinia. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner, and Talavinia. No (0), Abstain (0), motion approved.

Resolution 16-2023 – A resolution authorizing the Village Administrator to advertise for bids for the Bluffton Airport Taxi-lane Reconstruction Project and declaring an emergency. Talavinia motioned to suspend the rules, seconded by Steiner. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner, and Talavinia. No (0), Abstain (0), motion approved. Cupples motioned to adopt the Resolution, seconded by Kingsley. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner, and Talavinia. No (0), Abstain (0), motion approved.

Resolution 17-2023 – A resolution authorizing the submission of a Fiscal Year 2024 Ohio Airport Grant Application and declaring an emergency. Steiner motioned to suspend the rules, seconded by Kingsley. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner, and Talavinia. No (0), Abstain (0), motion approved. Talavinia motioned to adopt the Resolution, seconded by Cupples. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner, and Talavinia. No (0), Abstain (0), motion approved.

Talavinia motioned, seconded by Kingsley, to approve the special event request from the Bluffton American Legion for the Memorial Day Parade on May 29, 2023. Main Street and Grove Street will be closed from 9:30 a.m. until the parade reaches Maple Grove Cemetery. Roll Call: Yes (5) Messrs: Kingsley, Sehlhorst, Stahl, Steiner, and Talavinia. No (0), Abstain (1) Cupples, motion approved.

Steiner motioned, seconded by Cupples, to approve the special event request from the Bluffton Sportsmen's Club for the 79th annual trout derby on May 7, 2023. The event will be held from 2-4:30 p.m. at Buckeye Park. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner, and Talavinia. No (0), Abstain (0), motion approved.

Sehlhorst motioned, seconded by Stahl, to approve the special event request for the Bluffton Middle School Carnival on May 23, 2023. College Ave. will be closed in front of Harmon Field from 11:30a.m. to 3:00 p.m. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner, and Talavinia. No (0), Abstain (0), motion approved.

Cupples motioned to adjourn the meeting.

The following meetings/events were included on the agenda and/or scheduled during the meeting.

Pathway Board on Thursday, May 4 at noon.

Council Meeting on Monday, May 8 at 7:00 p.m.

MAYOR

FISCAL OFFICER

VILLAGE OF BLUFFTON
VOUCHER REPORT 5/8/2023

VENDOR	AMOUNT	DEPARTMENT	DESCRIPTION
A&A SAFETY	7,770.94	Street	JEFFERSON STREET RRFB
AG-PRO OHIO, LLC	207.41	Street	SKID STEER ATTACHMENT
AG-PRO OHIO, LLC	374.17	Street	BALL BEARING
ALL PHASE ELECTRIC SUPPLY CO.	734.00	Street	RIVERBEND GLOBE
ALL SERVICE AERATION, INC	782.50	Park	PORTABLE TOILETS
ALLOWAY TESTING	1,625.00	Multiple	TESTING
AMERICAN ELECTRIC POWER	14,484.79	Multiple	ELECTRICITY
AMERICAN ELECTRIC POWER	26.81	Multiple	ELECTRICITY
BASINGER PLUMBING & HEATING LLC.	687.62	Land & Buildings	SERVICE AGREEMENT
BEAVERDAM CONTRACTING, INC.	133,185.23	Capital Improvements	SR 103 REPLACEMENT
BLUFFTON FLYING SERVICE	5,000.00	Airport	AIRPORT MANAGEMENT
BLUFFTON STONE CO.	64.91	Multiple	STONE
BLUFFTON STONE CO.	96.50	Multiple	STONE
BLUFFTON STONE CO.	321.61	Multiple	STONE
BOBCAT COMPANY	1,838.70	Park	MINI & BRUSH CUTTER
BOUND TREE MEDICAL	86.22	Rescue	SUPPLIES
CHARTER COMMUNICATIONS	159.98	Multiple	CABLE
CHARTER COMMUNICATIONS	169.98	Administrative	CABLE
CHARTER COMMUNICATIONS	43.40	Multiple	CABLE
CHOICE ONE ENGINEERING	4,812.50	Multiple	GENERAL ENGINEERING
CHOICE ONE ENGINEERING	117.50	Multiple	GENERAL ENGINEERING
CHOICE ONE ENGINEERING	4,090.00	Street	BENTLEY ROAD IMPROVEMENTS
CHOICE ONE ENGINEERING	3,859.14	Multiple	GENERAL ENGINEERING
CHOICE ONE ENGINEERING	7,750.00	Capital Improvements	GEIGER & GARAU ENGINEERING
CHOICE ONE ENGINEERING	1,147.00	Park	TOPOGRAPHIC SURVEY - SRK PROPERTY
CHOICE ONE ENGINEERING	117.50	Multiple	GENERAL ENGINEERING
CHOICE ONE ENGINEERING	525.00	Sewer	SR 103 SANITARY ENGINEERING
CHOICE ONE ENGINEERING	975.00	Street	MCDONALDS EASEMENT
CINTAS	79.66	Administrative	UNIFORMS
CINTAS	76.16	Administrative	UNIFORMS
CITIZEN'S NATIONAL BANK	57.36	Land & Buildings	TOWN HALL REFRIGERATOR REPAIR
CITIZEN'S NATIONAL BANK	1,147.04	Street	CURB-O-LET DRAIN
CITIZEN'S NATIONAL BANK	50.21	Police	OFFICE SUPPLIES
CITIZEN'S NATIONAL BANK	16.86	Police	TRAINING
CITIZEN'S NATIONAL BANK	192.33	Police	BOOTS - OGLESBEE
CITIZEN'S NATIONAL BANK	105.21	Police	TRAINING EXPENSES - BURKHOLDER & OGLESBEE
CITIZEN'S NATIONAL BANK	88.56	Street	PIPE FOR SIDEWALK DRAIN
CITIZEN'S NATIONAL BANK	640.93	Street	TRENCH DRAIN
CONNECT PARENT CORPORATION	210.94	Administrative	PHONES
DEGEN EXCAVATING CO., INC.	1,650.00	Sewer	SEWER CLEANING
DOMINION EAST GAS	366.91	Multiple	NATURAL GAS
DOTY, MICHAEL	68.50	Police	PD AUTO REPAIRS
DOTY, MICHAEL	1,160.42	Police	PD AUTO REPAIRS
DOTY, MICHAEL	68.50	Police	PD AUTO REPAIRS
DOTY, MICHAEL	1,444.40	Police	PD AUTO REPAIRS
DOTY, MICHAEL	1,081.72	Police	PD AUTO REPAIRS
FAMILY HARDWARE DO IT BEST	345.44	Multiple	SUPPLIES
GARY LUGIBIHL EXCAVATING	66.00	Park	STRAW
GARY'S REPAIR	87.19	Park	MOWER REPAIR
GGC FEEDS, LLC	506.00	Park	GRASS SEED & FERTILIZER
HACKENBERG, FEIGNER, BISHOP & WERTH, LLC	2,000.00	Administrative	SOLICITOR FEES
HERITAGE MAINTENANCE PRODUCTS	838.00	Street	STREET BROOM BRUSHES
HOHENBRINK EXCAVATING	32,293.19	Multiple	BENTLEY ROAD REALIGNMENT
HOHENBRINK EXCAVATING	48,439.78	Multiple	BENTLEY ROAD REALIGNMENT
HOHENBRINK EXCAVATING	54,633.41	Capital Improvements	LAWN & JACKSON WATER MAIN REPLACEMENT
JUSTIN SHANNON	388.50	Land & Buildings	TOWN HALL CLEANING
KLEEM	149.07	Street	STREET SIGNS
KOI ENTERPRISES, INC.	304.16	Fire	BATTERIES T102
KOI ENTERPRISES, INC.	836.18	Multiple	PARTS
LEXIS NEXIS RISK DATA MANAGEMENT INC.	50.00	Administrative	ADDRESS SEARCHES
M&R PLUMBING & HEATING, INC.	95.60	Multiple	SUPPLIES/PARTS

MARATHON FLEET SERVICES	1,463.13	Multiple
MILLSTREAM-KENNEDY INC.	1,550.00	Administrative
OHIO UTILITIES PROTECTION SERVICE	4.00	Administrative
PATRIOT CONCRETE	1,200.00	Sidewalks
PATRIOT CONCRETE	1,275.00	Sidewalks
PATRIOT CONCRETE	1,275.00	Sidewalks
PATRIOT CONCRETE	2,623.95	Park
PERRY CORPORATION	712.78	Administrative
PERRY CORPORATION	272.21	Administrative
PERRY CORPORATION	(360.00)	Administrative
PERRY CORPORATION	28.71	Administrative
PERRY CORPORATION	21.99	Administrative
RAILROAD CUSTOMS. LLC.	403.00	Street
Railroad Management Company IV LLC	628.48	Water
RUMPKE	23,176.96	Refuse
SPARTA 2002 DESIGNS & PROMOTIONS INC.	865.00	Police
STAPLES BUSINESS ADVANTAGE	37.58	Multiple
STATE OF OHIO UST FUND	1,100.00	Airport
TRUGREEN	824.00	Cemetery
UNITED FIRE APPARATUS CORP	266.00	Water
UNITED FIRE APPARATUS CORP	349.98	Fire
UNITED STATES PLASTIC CORP.	339.54	Rescue
UNITED STATES PLASTIC CORP.	42.83	Rescue
UNITED STATES PLASTIC CORP.	137.33	Sewer
UNITED STATES PLASTIC CORP.	598.11	Sewer
USA BLUE BOOK	586.90	Multiple
VERIZON WIRELESS	160.70	Multiple
VETTER LUMBER CO.	207.88	Multiple
INCOME TAX REFUNDS	2,750.92	Administrative
	383,133.62	

BIWEEKLY PAYROLL 5/5/23	47,894.41
MEDICARE	654.36
OPERS	3,781.03
OP&F	4,072.97
APRIL MONTHLY	2,569.00
MEDICARE	37.22
OPERS	269.03
FICA	40.14

FUEL
 ENVELOPES
 MANUAL CALLOUTS
 CONNECTIVITY
 CONNECTIVITY
 CONNECTIVITY
 ADA CONNECTIONS
 SOLID STATE DRIVES
 IT CONTRACT
 IT CONTRACT
 IT CONTRACT
 IT CONTRACT
 TRUCK REPAIRS
 LICENSE FEE
 TRASH SERVICES
 ADVERTISEMENT ITEMS
 SUPPLIES
 AIRPORT UNDERGROUND FUEL STORAGE TANK COVERAGE
 ANNUAL TREATMENT
 HOSE REPAIR
 AUTO EJECT T102
 EMS STORAGE BINS
 EMS STORAGE BINS
 CHEMICAL TUBING
 CHEMICAL FEED REBUILD
 CHEMICAL FEED
 CELL PHONES
 SUPPLIES
 INCOME TAX REFUNDS

Council Signature : _____

Date: _____

Meeting: Bike and Pedestrian Pathway Board

Date/Time: Thursday, April 6, 2023, Noon

Location: Town Hall, 3rd Floor

Members Present: Mitch Kingsley, David Smith, Dima Snyder, Don Snyder and Phil Talavinia (for Jane Wood)

Village Liaison Present: Ben Stahl, Jesse Blackburn, Administrator

Guest: Paula Scott, Bluffton Icon

-By consensus Mitch Kingsley was appointed Chair Pro Tempore.

-Minutes: Minutes of the February 2, 2023 meeting were approved.

Agenda: 1. Countyline Pathway Construction
2. SR103 Pathway Construction
3. Dedication of these pathways

- The County Line Pathway construction by Don Snyder will begin in the second half of May, 2023. After a brief hiatus, AEP has resumed work to complete the installation of a new power line overhead. Final stages of that process include transferring wires and removing old poles.

Don Snyder hopes to be ready to begin construction by mid-May. He and Mitch will visit one of the landowners to review specific design issues.

The path will be asphalt with a narrow lawn next to the road.

- Jesse Blackburn explained the timeline for construction of the SR 103 Pathway. The contract will be bid and awarded by May; the construction window will be June to November, 2023.

- Dedication: we discussed the location of the Pathway sign(s). The latest iteration of the intersection design of these two pathways may not allow for the placement of a single sign as we had earlier projected. If not then we need to address whether to place a single sign elsewhere or to plant two separate signs.

This discussion impacts how and when to have dedications for these pathways. If we wait for a single dedication of both pathways, it may be in late fall with unpredictable weather. General consensus at this meeting is to have one dedication of both pathways. This needs further discussion and decision.

- We welcomed the Bluffton Icon – Paula Scott – to our meeting.

Next Meeting: May 4, 2023, at noon at Town Hall.

Meeting adjourned.

Respectfully submitted,
Mitch Kingsley

Meeting: Bike and Pedestrian Pathway Board

Date/Time: Thursday, May 4, 2023, Noon

Location: Town Hall, 3rd Floor

Members Present: Mitch Kingsley, Travis Music, Jenny Pilarowski

Village Liaison Present: Ben Stahl, Jesse Blackburn, Administrator

By consensus Mitch Kingsley was appointed Chair Pro Tempore

Minutes of the April 6, 2023 meeting were approved.

Agenda: 1. Placement of acknowledgement signs

2. Dedication plans

3. New pathways

4. Meeting attendance

Signs:

Given the limited space at the intersection of Countyline Road and SR 103 we decided that likely two signs will be needed – one for the County Line Pathway and one the SR 103 Pathway. These signs will identify and thank sponsors in each project. We discussed possible locations of such signs. Mitch and Jesse will meet with Adam Boutwell of Masterpiece Signs to determine the best location.

We reviewed some of the challenges of placing a sign on the SR 103 Pathway near the crossing that will traverse SR 103 beside Wendy's restaurant.

Dedication Ceremonies:

With the County Line project being completed this summer the dedication ceremony could be held in August or September of 2023. The SR 103 Pathway may not be done until late October when weather could be a problem; so that dedication ceremony would be best held in the spring of 2024. Potential parking for both ceremonies was discussed. The Hancock County Community Foundation is a major sponsor for the Countyline Pathway. It is important for them to be here for that dedication. The SR 103 Pathway dedication will involve numerous entities.

Clare Winebar and Dick McGarrity of the Lion's Foundation are working on thank you letters for contributors of both projects.

Next Meeting:

The next Pathway Board meeting will be **Thursday, JULY 27, 2023** at noon at the Town Hall.

There will be **no** meeting in June and **no** meeting in August.

Meeting adjourned.

Respectfully submitted,

Jenny Pilarowski

Parks & Rec - Minutes
Village of Bluffton
Town Hall
April 24th, 2023

Present: Council - Ben Stahl, Mitch Kingsley
Staff - Jesse Blackburn
Public - Matt Ellerbrock
Start: 18:00 End: 18:50
Topics: Dog park

Minutes:

- Dog park proposal
 - Matt was there to discuss the potential addition of a dog park in Bluffton. The committee discussed possible locations, features, rough costs, liabilities, and maintenance responsibilities. We also looked at examples of dog parks in local communities like Ada and Findlay.
 - Using the vacant land on Lake St next to the Arboretum as a tentative location, the Parks & Rec committee asked Matt to gather a group of residents interested in making this a reality and put together a more formal proposal with a diagram of the area and a cost breakdown, then we could discuss fundraising options.

Ben Stahl

Mitchell Kingsley

RESOLUTION NO. 14-2023

A RESOLUTION AUTHORIZING THE ADVERTISEMENT FOR PUBLIC BID ON THE GEIGER STREET WATER MAIN REPLACEMENT PROJECT AND DECLARING AN EMERGENCY.

WHEREAS, Council has previously authorized the Village Administrator to apply for OPWC funding for the project, and has furthermore previously authorized the Village Administrator to enter into an agreement with Choice One Engineering to prepare plans, specifications, and bidding documents for the Geiger Street Water Main Replacement project.

WHEREAS: As emergency exists in the daily operation of the Village whereby failure to act will be detrimental to the public health, welfare and safety of the inhabitants thereof and in order to proceed with this project in an expeditious manner.

NOW THEREFORE, BE IT RESOLVED by the Mayor and the Village of Bluffton Council that the Village Administrator is hereby authorized and directed to advertise to receive sealed bids for the construction of the Geiger Street Water Main Replacement project.

BE IT FURTHER RESOLVED that the advertisement for sealed bids shall conform to the requirements of the Ohio Revised Code.

BE IT FURTHER RESOLVED that that Village of Bluffton reserves the right, in any event, to reject any and all bids.

Passed and adopted this _____ day of _____, 2023 by the governing body of the Village of Bluffton, Ohio by the following vote:

Yes: _____ No: _____ Abstain: _____

ATTEST:

FISCAL OFFICER

MAYOR

APPROVED: _____

SOLICITOR

RESOLUTION NO. 15-2023

A RESOLUTION AUTHORIZING THE ADVERTISEMENT FOR PUBLIC BID ON THE GARAU STREET WATER MAIN REPLACEMENT PROJECT AND DECLARING AN EMERGENCY.

WHEREAS, Council has previously authorized the Village Administrator to apply for OPWC funding for the project, and has furthermore previously authorized the Village Administrator to enter into an agreement with Choice One Engineering to prepare plans, specifications, and bidding documents for the Garau Street Water Main Replacement project.

WHEREAS: As emergency exists in the daily operation of the Village whereby failure to act will be detrimental to the public health, welfare and safety of the inhabitants thereof and in order to proceed with this project in an expeditious manner.

NOW THEREFORE, BE IT RESOLVED by the Mayor and the Village of Bluffton Council that the Village Administrator is hereby authorized and directed to advertise to receive sealed bids for the construction of the Garau Street Water Main Replacement project.

BE IT FURTHER RESOLVED that the advertisement for sealed bids shall conform to the requirements of the Ohio Revised Code.

BE IT FURTHER RESOLVED that that Village of Bluffton reserves the right, in any event, to reject any and all bids.

Passed and adopted this _____ day of _____, 2023 by the governing body of the Village of Bluffton, Ohio by the following vote:

Yes: _____ No: _____ Abstain: _____

ATTEST:

FISCAL OFFICER

MAYOR

APPROVED: _____

SOLICITOR

Village of Bluffton

Administration's Report

To: Mayor Johnson & Council Members



05-08-23

UPCOMING PROJECTS:

1. **S.R. 103 Pedestrian Pathway:** Sale date of 5/11/23
2. **Co. Line Rd. Pathway:** TBD – 2023
3. **S.R. 103 Resurfacing – ODOT:** TBD – 2023
4. **Geiger St Water Main Replacement:** PWD completing final review of plans.
Project limits are from College Ave to dead end of Geiger St.
Anticipate opening bids in June. OPWC funding
5. **Garau St. Water Main Replacement:** PWD completing final review of plans.
Project limits from Main St. to Harmon Rd.
Same bidding schedule as Geiger St., same OPWC funding as well.

CONSTRUCTION PROJECT UPDATE:

1. **Bentley Rd. Intersection Improvements:** Final street paving planned for this week.
2. **S.R. 103 Sanitary Replacement:**

Hydrant Flushing:

Scheduled to begin this week.

Airport Bidding Updates:

Bids were opened from three companies on Wednesday, May 3rd at 2:00 pm.

Lowest bid price was received from Kwest Group, LLC from Perrysburg, OH at \$961,246.55. This amount was unusually high based off pre-application amount of \$658,894.

- The 5% Village cost responsibility for this project is now at \$48,062. An increase of roughly \$15,000.

Unexpected increase in costs occurred for the following reasons:

1. The final subgrade analysis was completed which determined the subgrade is inadequate and needs treated or removed
2. Additional drainage was necessary to install once final survey was completed to provide positive drainage.

Swimming Pool - Filling will begin on the 15th of May. Conditions at the end of last week finally allowed paint repairs to the pool floor.

AEP – Bluffton Area Improvements:

Construction has resumed along Co. Line Rd. and S.R. 103 requiring daytime road closures. An additional week of road closure has been requested.

S.R. 103 will be closed WEEKDAYS during the hours of 7 am to 5 pm ending on May 12th.



Community Clean-Up: Dumpsters for VILLAGE RESIDENT use will be at the brush dump until Tuesday, May 30 – Thursday, June 1.

Council Committee Meetings: Request for meetings with:

Utilities – Mast Estates -

Parks & Recreation – NatureWorks Grant application

21999

**Taxilane Reconstruction
Bluffton Airport**

Bid Opening: May 3, 2023 @ 2:00 PM

	Kwest Group, LLC 8305 Fremont Pike Perrysburg, Ohio 43551	Vernon Nagel, Inc. 0164 County Road 11C Napoleon, Ohio 43545	Shelly Company 1700 Fosterla Avenue Suite 200, P.O. Box 3100 Findlay, Ohio 45840
Total General Provisions	\$116,450.00	\$183,000.00	\$135,000.00
Total Earthwork	\$296,895.50	\$292,673.50	\$305,972.65
Total Pavement	\$311,380.00	\$386,625.00	\$488,750.00
Total Miscellaneous	\$19,478.10	\$8,350.00	\$13,436.00
Total Drainage	\$150,566.65	\$87,115.20	\$68,789.00
Total Turfing	\$54,820.30	\$54,017.40	\$39,203.40
Total Lighting	\$11,656.00	\$11,656.00	\$11,656.00
Total Base Bid	\$961,246.55	\$1,023,437.10	\$1,062,807.05



VILLAGE OF BLUFFTON

100 E. ELM STREET, P.O. BOX 63 BLUFFTON, OHIO 45817-0063

APPLICATION FOR SPECIAL EVENTS

EVENT NAME:	Arts and Crafts Festival	DATE(S) OF EVENT:	June 3, 2023
APPLICANT:	Bluffton Area Chamber of Commerce	CONTACT PERSON:	Jim Enneking
APPLICANT'S ADDRESS:	P.O. Box 142, Bluffton, OH 45817	CONTACT'S PHONE:	419.369.2985
E-MAIL ADDRESS (OPTIONAL):	director@explorebluffton.com		
LOCATION OF EVENT:	Lawn behind the houses on Railroad Street		
TIME(S) FOR EVENT:	7:00 AM - 5:00 PM		
DESCRIPTION OF EVENT:	Bluffton Arts and Crafts Festival		

SERVICES REQUESTED FROM VILLAGE: Must provide map of plans and any other information required as necessary.

TRAFFIC CONTROL: ☐ No ☐ NUMBER OF OFFICERS REQUESTED: _____
Number of officers required to cover security will be determined on a case by case basis upon consultation with the Chief of Police

ROAD CLOSURE: ☐ No ☐

SECURITY: ☐ No ☐ NUMBER OF OFFICERS REQUESTED: _____
Number of officers required to cover security will be determined on a case by case basis upon consultation with the Chief of Police

EMS SERVICES: _____ FIRE DEPT. SERVICES: _____

WATER SERVICE: _____ OTHER SERVICES: _____

ALCOHOL SERVED: YES _____ NO <input checked="" type="checkbox"/>	* Applicant is responsible for obtaining the proper alcohol permit from the Division of Liquor Control prior to the event.
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EVENT'S INSURER: Nationwide Insurance _____ * Village must be listed as Additional Insured

ATTACH CERTIFICATE OF INSURANCE TO APPLICATION

PLEASE LIST VENDORS, SERVICES, CONTRACTORS, ETC. INVOLVED WITH EVENT:	
NAME OF VENDOR	TYPE OF SERVICE PROVIDED
Various craft vendors and food trucks	

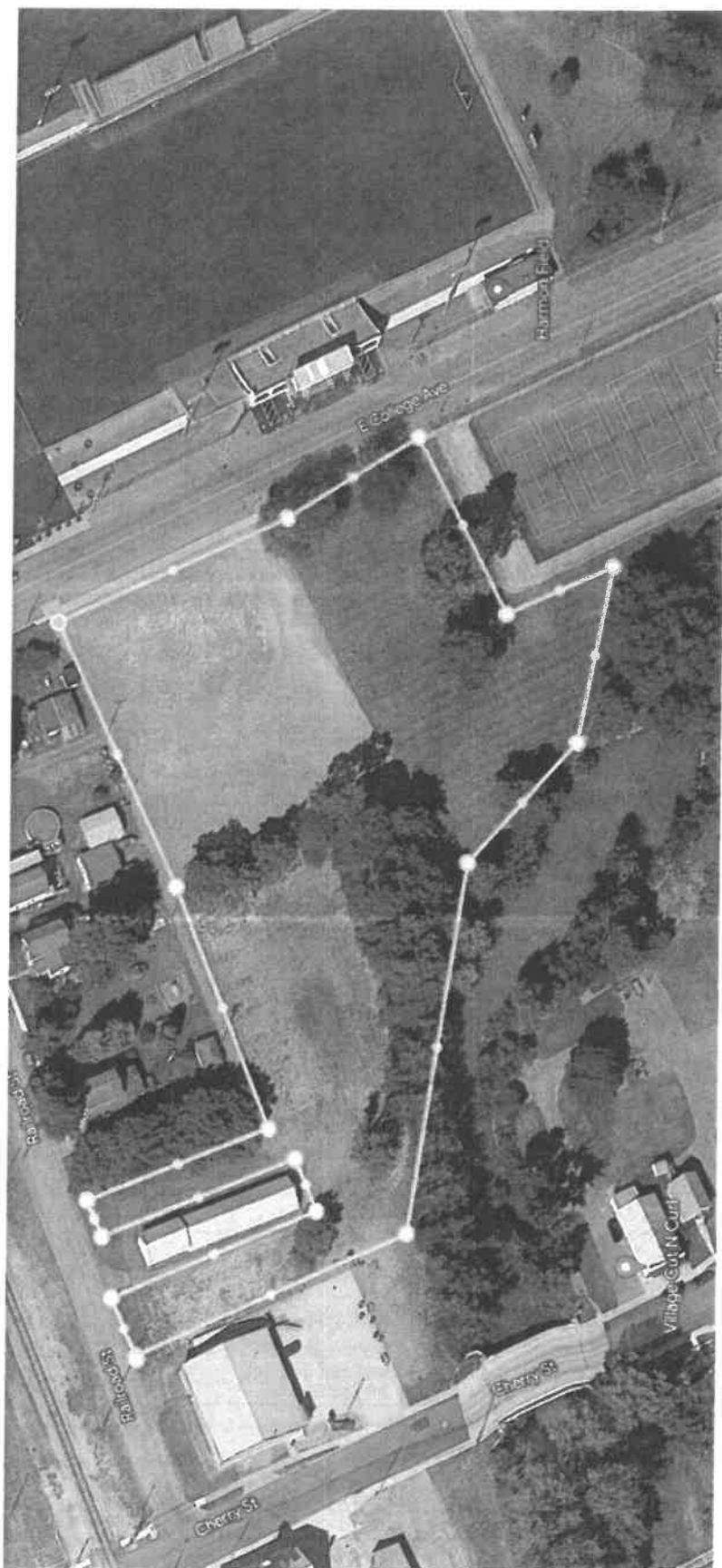
* FOOD VENDORS ARE RESPONSIBLE FOR OBTAINING ANY NECESSARY HEALTH DEPARTMENT PERMITS.

I understand that the granting of this permit for the special event creates no agreement or guarantee, express or implied, to any person or entity for any liability whatsoever connected with this special event. Any liability is the sole responsibility of the person or organization responsible for the special event. By signing this application, I acknowledge that all statements made herein are true and correct and that I have the authority to bind the organization that I represent.

APPLICANT'S SIGNATURE: James Enneking DATE: 5/5/2023

APPROVED

MAYOR'S SIGNATURE: _____ DATE: _____





Date: May 1st, 2023

To: Mayor Johnson and Council

From: Chief Ryan M. Burkholder

Reference: Police Department Monthly Report

POLICE ACTIVITY SUMMARY

April 2023

Police Calls for Service - 145

Police Chief Calls for Service- 654

Traffic Stops - 59

Citations - 4

CRIMINAL COMPLAINTS

Assault	-	1
Domestic Violence	-	1
Driving under Suspension	-	2
Fictitious Plates	-	1
Miscellaneous	-	1
Theft	-	3
Total	-	9



Incident Breakdown By Month Report

Print Date/Time: 05/01/2023 12:55
Login ID: rburkholder
Year: 2023

Bluffton Police Department
ORI Number: OH0020100
Incident Type: All

Incident Type	January	February	March	April	May	June	July	August	September	October	November	December	Yearly Totals
Accident Property	10	40.0	3	12.0	9	36.0	3	12.0	0	0.0	0	0.0	25
Accident w/Injuries	2	40.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	5
Administrative	178	26.8	134	20.2	186	28.1	165	24.9	0	0.0	0	0.0	663
Aiding Other	12	23.5	14	27.5	18	35.3	7	13.7	0	0.0	0	0.0	51
Alarm	7	29.2	4	16.7	5	20.8	8	33.3	0	0.0	0	0.0	24
Animal Complaint	2	40.0	0	0.0	1	20.0	2	40.0	0	0.0	0	0.0	5
Assist Police	26	34.2	18	23.7	13	17.1	19	25.0	0	0.0	0	0.0	76
B&E	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Civil Complaint	1	14.3	2	28.6	2	28.6	2	28.6	0	0.0	0	0.0	7
Court	0	0.0	0	0.0	4	100.0	0	0.0	0	0.0	0	0.0	4
Criminal Damage	1	50.0	0	0.0	1	50.0	0	0.0	0	0.0	0	0.0	2
Deceased	0	0.0	1	50.0	0	0.0	1	50.0	0	0.0	0	0.0	2
Domestic	2	40.0	0	0.0	1	20.0	2	40.0	0	0.0	0	0.0	5
Drug Abuse	2	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2
Escort	1	33.3	0	0.0	2	66.7	0	0.0	0	0.0	0	0.0	3
Fight Complaint	0	0.0	2	66.7	0	0.0	1	33.3	0	0.0	0	0.0	3
Follow Up	16	27.6	15	25.9	25	43.1	2	3.4	0	0.0	0	0.0	58
Forgery	0	0.0	1	50.0	0	0.0	1	50.0	0	0.0	0	0.0	2
Hazmat	2	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2
Hit Skip	2	40.0	0	0.0	0	0.0	3	60.0	0	0.0	0	0.0	5
House/Building	289	27.5	221	21.0	290	27.6	250	23.8	1	0.1	0	0.0	1051
Intoxicated Driver	0	0.0	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	1
Investigate Vehicle	20	18.3	29	26.6	24	22.0	36	33.0	0	0.0	0	0.0	109
K9 Request	1	25.0	1	25.0	1	25.0	1	25.0	0	0.0	0	0.0	4
Lock Out	6	25.0	10	41.7	1	4.2	7	29.2	0	0.0	0	0.0	24
Menacing	0	0.0	0	0.0	2	100.0	0	0.0	0	0.0	0	0.0	2



Incident Breakdown By Month Report

Print Date/Time: 05/01/2023 12:55

Login ID: rburkholder

Year: 2023

Bluffton Police Department
ORI Number: OH0020100
Incident Type: All

Incident Type	January	February	March	April	May	June	July	August	September	October	November	December	Yearly Totals
	# %	# %	# %	# %	# %	# %	# %	# %	# %	# %	# %	# %	# %
Mentally Ill Person	2 28.6	2 28.6	0 0.0	3 42.9	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	7 0.0
Miscellaneous	71 30.3	52 22.2	62 26.5	48 20.5	1 0.4	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	234 0.0
Missing Juvenile	0 0.0	0 0.0	1 100.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	1 0.0
Motorist Assist	2 15.4	5 38.5	3 23.1	3 23.1	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	13 0.0
Paper Service	3 15.0	5 25.0	6 30.0	4 20.0	2 10.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	20 0.0
Patrol Check	0 0.0	0 0.0	1 100.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	1 0.0
Pedestrian Stop	0 0.0	1 100.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	1 0.0
Prisoner Escort	0 0.0	0 0.0	1 100.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	1 0.0
Prowler	0 0.0	1 50.0	1 50.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	2 0.0
Sex Offense	0 0.0	0 0.0	1 100.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	1 0.0
Sexual Abuse	0 0.0	0 0.0	2 66.7	1 33.3	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	3 0.0
Shots Fired	0 0.0	1 100.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	1 0.0
Stolen Vehicle	0 0.0	1 100.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	1 0.0
Suspicious Person	3 27.3	1 9.1	1 9.1	5 45.5	1 9.1	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	11 0.0
Telephone	0 0.0	0 0.0	0 0.0	2 100.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	2 0.0
Theft	0 0.0	1 14.3	2 28.6	4 57.1	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	7 0.0
Traffic Obstruction	0 0.0	0 0.0	0 0.0	1 100.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	1 0.0
Traffic Stop	36 18.6	31 16.0	67 34.5	59 30.4	1 0.5	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	194 0.0
Unruly Juvenile	0 0.0	2 40.0	2 40.0	1 20.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	5 0.0
Unsecured Door	2 13.3	1 6.7	2 13.3	10 66.7	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	15 0.0
Unwanted Guest	1 100.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	1 0.0
Violating PTO	2 100.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	2 0.0
Total:	703 26.4	559 21.0	738 27.7	654 24.6	6 0.2	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	2660 0.0



Ticket Statistics

Print Date/Time: 05/01/2023 12:57
Login ID: rburkholder
Statute: All

From Date: 04/01/2023
To Date: 04/30/2023
Ticket Type: All

Bluffton Police Department
ORI Number: OH0020100

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Totals
Parking													
4511.68A14 PARKING WHERE SIGNS PROHIBIT	0	0	0	1	0	0	0	0	0	0	0	0	1
Parking Totals	0	0	0	1	0	0	0	0	0	0	0	0	1
Warning													
4511.43A Failure to Yield - Stop Sign	0	0	0	2	0	0	0	0	0	0	0	0	2
4503.11A Expired License Plates	0	0	0	1	0	0	0	0	0	0	0	0	1
Warning Totals	0	0	0	3	0	0	0	0	0	0	0	0	3
Totals	0	0	0	4	0	0	0	0	0	0	0	0	4



Date: May 8th, 2023

To: Mayor & Council

From: Chief Ryan M. Burkholder

Reference: Updates and Safety Notices

Bluffton Police Department has completed recertification for Ohio Collaborative Board' s Standards

3rd Payment of Drug Use Grant check received \$414.80 towards Officer Hannah' s salary.

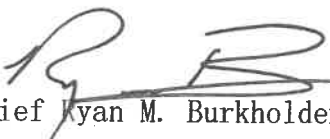
Media Releases

- Ohio Department of Public Safety - Scams targeting older adults
- 2023 Attorney General 2023 Ohio Police Officer Memorial

Ohio Department of Commerce - Fraud aimed at older Americans & Ohio Investor recovery fund these documents have been circulated around town in packets. The locations in which I delivered them are Maple Crest, Senior Citizens Center, Vance Street Apartments, Ec centra shop, and public library.

I also have been handing out Communication Cards to help make a positive encounter with law enforcement if someone is hard of hearing or deaf. These cards come from Ohio Department of Public Safety and are free.

Respectfully,


Chief Ryan M. Burkholder

For Immediate Release: **May 1, 2023**

Ohio Recertifies Six Agencies for Collaborative Board's Standards

(COLUMBUS, Ohio) – The Office of Criminal Justice Services announced today the recertification of six Ohio law enforcement agencies for state standards established by the Ohio Collaborative Community-Police Advisory Board.

The agencies completed the recertification process after initially adopting and implementing the initial two standards regarding use of force and hiring and recruitment. Recertification takes place on a revolving, three to four-year cycle. The agencies include:

- Bluffton Police Department (Allen).
- Grove City Police Department (Franklin).
- Mason Police Department (Warren).
- Muskingum County Sheriff's Office.
- Perry County Sheriff's Office.
- Perry Township Police Department (Stark).

Overall, there are 607 certified agencies throughout Ohio that have met the initial standards. Additionally, 29,596 officers (representing 88.2% of all law enforcement officers in Ohio, including most of Ohio's metropolitan areas) are employed by an agency that is involved in some form of the certification process.

The Collaborative was formed in 2015 to create uniform minimum standards for Ohio's law enforcement agencies. The first two standards were developed by the Collaborative in 2015 to improve the trust between citizens and law enforcement officers.

Additional standards established by the Collaborative address community engagement, bias-free policing, body-worn cameras, vehicular pursuits, telecommunicator training, employee misconduct, mass protests, agency wellness, interaction with minors, and interaction with people in crisis. The standards are the first of their kind in Ohio and were developed and established by the Collaborative as part of the state's efforts to strengthen community and police relations.

The state has partnered with the Buckeye State Sheriffs' Association and the Ohio Association of Chiefs of Police to help certify Ohio's 900-plus law enforcement agencies on a process to ensure that they are in compliance with Ohio's standards. The complete list of agencies who have and have not been certified can be found at by accessing the Collaborative [website](#).

" " "

Warrant Date: 04/27/2023

Vendor Number: 0000104178

Warrant No: 0049183954

Invoice Number	Voucher ID	Gross Amount	Discount Taken	Late Charge	Paid Amount
DP23C014	00430651	414.80	0.00	0.00	414.80

2023 DUP Grant 3rd Payment

REGULR39750000430010G



Warrant Number	Date	Total Gross Amount	Total Discounts	Total Late Charges	Total Paid Amount
0049183954	04/27/2023	\$414.80	\$0.00	\$0.00	\$414.80

PLEASE TEAR AT PERFORATION BEFORE CASHING CHECK.

THIS IS OHIO WATERMARKED PAPER. DO NOT ACCEPT WITHOUT NOTING OHIO WATERMARK. HOLD TO LIGHT TO VERIFY OHIO WATERMARK.

Attorney General
30 East Broad Street 15th Floor, FINANCE
(614) 466-6963
Columbus OH 43215
email: invoices@ohioattorneygeneral.gov

Date	Fund	Warrant No.	38	RE
04/27/2023	503	0049183954	25-2177440	

Pay Amount \$414.80***

Pay *****FOUR HUNDRED FOURTEEN AND 80/100 DOLLARS *****

To The
Order Of

BLUFFTON VILLAGE OF
BLUFFTON POLICE DEPT
154 N MAIN ST
BLUFFTON, OH 45817

VOID AFTER 90 DAYS

Kimberly A. Murnieks, Director
Office of Budget and Management

⑈000041480⑈ ⑆044002174⑆503230491839542738⑈



DAVE YOST
OHIO ATTORNEY GENERAL

MEDIA ADVISORY:
May 2, 2023

MEDIA CONTACT:
Kelly May: 614-813-7419

2023 Ohio Peace Officers Memorial Ceremony

(LONDON, Ohio) – The 2023 Ohio Peace Officers Memorial Ceremony will take place at 11 a.m. May 4 at the Ohio Peace Officer Training Academy in London.

WHO: Ohio Attorney General Dave Yost, members of the Ohio Peace Officer Training Commission and law enforcement officers from around the state will honor the memory of 829 Ohio peace officers lost in the line of duty since 1823, including eight heroes who died in the line of duty in the past several years during the 35th Ohio Peace Officers Memorial Ceremony.

WHAT: The ceremony pays special tribute to eight peace officers who died from 2020-2022:

- Deputy Daniel J. Kin, Wyandot County Sheriff's Office
- Deputy Matthew E. Yates, Clark County Sheriff's Office
- Officer Dominic M. Francis, Bluffton Police Department
- Agent John D. Stayrook, Medina County Drug Task Force
- Patrolman Sean E. Vandenberg, Lawrence Twp. Police Department
- Deputy Robert C. Mills, Butler County Sheriff's Office
- Officer Edward L. Stewart, Akron Police Department
- Officer Kenneth C. Jones, Akron Police Department

In addition, the names of seven officers from the 1900s will be added to the memorial wall: six from the Dayton Police Department who died of Spanish flu in 1918, and Deputy Herbert Minshull of Perry County who was shot in the line of duty while serving a warrant in 1945.

WHEN: Thursday May 4; public ceremony begins at 11 a.m.

WHERE: Ohio Peace Officer Training Academy, 150 State Route 56 SW, London, Ohio 43140

NOTES: Members of the media who plan to cover the event please to RSVP to Kelly.May@OhioAGO.gov.

From: ODPS Media Release <OhioDPS@info.dps.ohio.gov>
Sent: Friday, April 7, 2023 10:19 AM
To: Ryan Burkholder
Subject: State Agencies Warn of Cryptocurrency Scams Targeting Older Adults



Ohio Narcotics Intelligence Center

Mike DeWine, Governor
Jon Husted, Lt. Governor

Andy Wilson, Director
Cynthia Peterman, Executive Director

News Release

www.publicsafety.ohio.gov/onlc

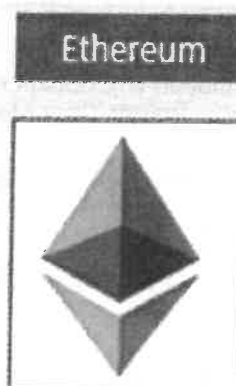
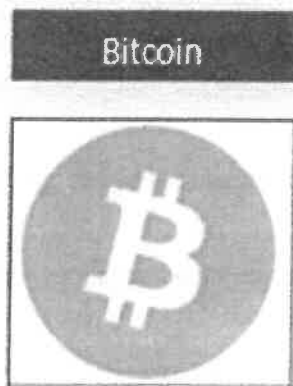


For Immediate Release: April 7, 2023

State Agencies Warn of Cryptocurrency Scams Targeting Older Adults

(COLUMBUS, Ohio) – The Ohio Narcotics Intelligence Center (ONIC) and the Ohio Department of Aging are warning Ohioans of a growing trend of cryptocurrency scams targeting older adults. During the course of drug-related investigations, the ONIC became aware of these types of financial exploitations against older adults and worked in conjunction with the Ohio Department of Aging to bring awareness by issuing a public bulletin today to encourage older Ohioans, family members, and caregivers to be on alert.

Cryptocurrency is a form of digital or virtual currency that operates like coin and paper money and can be used for payment methods or sending and receiving funds. Two of the most popular forms of cryptocurrency are Bitcoin and Ethereum. These scams ask individuals to pay in cryptocurrency or through cryptocurrency automated teller machines (ATMs).



Scammers are often in constant communication with their targets, guiding them through the process until the payment is made. Some common types of scams targeting older adults include:

- **Romance scams:** scammer “meets” the target either online or by telephone, develops a relationship, and then requests a loan or financial help.
- **Government impersonation scams:** scammer pretends to be from a government agency, calls the target, and threatens arrest if payment is not immediately made.
- **Grandparent scams:** scammer pretends to be a grandchild of the target, states they are in trouble, and need money immediately.

“Recently ONIC has assisted several local law enforcement agencies with their cryptocurrency scam investigations,” said Andy Wilson, director of the Ohio Department of Public Safety. “Our agencies issued this bulletin to raise awareness about the dangers of these new scams targeting older Ohioans. We are working closely together to make resources available for consumers who believe they have been a target.”

ONIC’s analysts and digital forensic personnel have highly specialized training and expertise that enables them to assist law enforcement with connecting the dots on these complex cases.

The Federal Trade Commission (FTC) has provided the following information to best avoid cryptocurrency scams:

Cryptocurrency Scam Indicators:

- No legitimate business is going to demand you send cryptocurrency in advance of a purchase or to protect your money. If the individual does, this could be an indicator of a scam.
- If you meet someone on a dating site or app and they want to show you how to invest in cryptocurrency or asks you to send them cryptocurrency, this could be an indicator of a scam.

Prevention Tips:

- Before you invest in cryptocurrency, search online for the name of the company or person and cryptocurrency name and also include words like “review,” “scam,” or “complaint” to see what others are saying.
- No legitimate business or government will ever email, text, or message you on social media to ask for money, and they will never demand that you buy or pay with cryptocurrency.
- Never click on a link from an unexpected text, email, or social media message, even if it seems to come from a company you know.

“Despite the fact that older adults are more likely to report suspected fraud than younger adults, scammers are finding new and sophisticated ways to deceive people, like these emerging cryptocurrency scams,” said Ohio Department of Aging Director Ursel J. McElroy. “I encourage older Ohioans and their loved ones to make it a point to stay up to date as these threats evolve; learn about the latest types of scams, share that knowledge with friends and family, and always check financial statements to make sure there are no unauthorized charges.”

Older Ohioans and their caregivers can find more information and resources on protecting themselves from scams by visiting: [Scams That Target Older Adults](#) and [Stop Scams Before They Start](#).

For local services and support for older adults and caregivers, call 1-866-243-5678 to be connected to the area agency on aging serving your community.

If you feel you've been the target of a scam, [report it to the Ohio Attorney General's Office](#). If you have lost money or feel unsafe because of a scam, contact local law enforcement.

Governor DeWine signed an [executive order](#) in July 2019 creating ONIC, a specialized criminal intelligence unit to assist local law enforcement in conducting intelligence-driven drug trafficking investigations. Operated as part of the Ohio Department of Public Safety, ONIC has locations in Columbus, Cleveland, Toledo, and Cincinnati. ONIC’s criminal intelligence analysts and computer forensic specialists provide investigative, analytical, and digital forensic support to local law enforcement agencies and drug task forces throughout Ohio.

FRAUD AIMED AT OLDER AMERICANS



Department
of Commerce

Division of Securities

FRAUD AIMED AT OLDER AMERICANS: HOW TO AVOID BEING A VICTIM

Older Americans are the number one target of investment con artists. Additionally, a financial professional or con artist engaged in abusive practices often seek out the elderly. Fortunately, such victimization can be avoided by following 10 self-defense tips developed for older Americans by the North American Securities Administrators Association (NASAA).

1. Don't be a "courtesy victim."

Con artists will not hesitate to exploit the "good manners" of a potential victim. Remember that a stranger who calls and asks for your money is to be regarded with the utmost caution. In these circumstances, it is not impolite to explain that you are not interested and hang up the phone.

2. Check out strangers touting "strange" deals.

Say "no" to anyone who presses you to make an immediate decision, giving you no opportunity to check out the salesperson, firm and the investment opportunity itself. Before you part with your hard-earned savings, get written information about the investment opportunity, review it carefully and make sure that you understand all the risks involved.

3. Always stay in charge of your money.

A con artist who wants your money will be more than happy to assure you that he or she can handle everything, thereby relieving you of the need to watch over and protect your nest egg. Constant vigilance is a necessary part of being an investor, even when your professional is licensed.

4. Never judge a person's integrity by how they "sound."

Successful con artists sound extremely professional and have the ability to make even the flimsiest investment deal sound as safe as putting money in the bank. Some swindlers combine professional sounding sales pitches with extremely polite manners, knowing that many older Americans are likely to equate good manners with personal integrity.

5. Watch out for salespeople who prey on your fears.

Con artists know that many older Americans worry that they will either outlive their savings, or see all of their financial resources vanish overnight as the result of a catastrophic event, such as a costly hospitalization. Remember that fear and greed can cloud your good judgment and leave you in a much worse financial position.

6. Exercise particular caution if you are an older woman with no experience handling money.

Ask a con artist to describe his ideal victim and you are likely to hear the following two words: "elderly widow." Women of this generation often relied on their husbands to handle most major money decisions. Elderly women who are on their own and have little know-how about handling money should always seek the advice of family members or a disinterested professional before deciding what to do with their savings.

7. Monitor your investments and ask tough questions.

Too many older Americans not only trust unscrupulous investment professionals and outright con artists to make initial financial decisions for them, but compound their error by failing to keep an eye on the progress of the investment. Do not be swayed by assurances that such practices are routine or in your best interests.

8. Look for trouble retrieving your principal or obtaining profits.

Many older Americans have little ongoing need for investment funds, while others need returns that are paid out to them regularly in order to supplement limited incomes. If an individual with whom you have invested stalls you when you want to pull out your principal or even just profits, you may have uncovered someone who wants to cheat you. In many cases, they will pressure the investor to "roll over" non-existent "profits" into new and even more alluring investments, thus further delaying the point at which the fraud will be uncovered.

HOW TO SPOT A CON ARTIST



Department
of Commerce

Division of Securities

SPOTTING A CON - RULES TO LIVE BY

Investing can be risky enough without worrying about whether your salesperson is out to fleece you or whether you are dealing with an experienced scam artist. You need to know the danger signs to look for. Some are subtle, and some are easier to spot. Always watch for red flags and the signs of a scam.

Rule 1: Con Artists do not like to be found.

They look like you and me. They join local groups and organizations and use these friendly and charitable relationships to spread the word about their questionable investments and reel in unsuspecting investors.

Rule 2: Con Artists dress for success.

They want you to think they are just like you, and this means dressing "for the part." They work very hard to come across as professional, competent and successful. They have nice clothes, nice offices and good addresses.

Rule 3: Con Artists often push poorly understood financial products.

Con artists appeal to the dreamer in you! Today, a variety of banks and brokerage houses have financial planners who offer a wide range of financial products. These products need to be registered with the Division of Securities in order to be sold to Ohioans. Never give anyone complete control of your finances just because you do not believe you are sophisticated enough to understand.

Rule 4: Con Artists bring out the worst in you.

Skilled con artists can bring out your worst traits, particularly greed, fear and insecurity. Con artists try to make investors feel inadequate if you don't believe them. Don't make investment related decisions based only on your emotions, watch out!

Rule 5: Con Artists are fair weather friends.

You will be pressured into an investment, that you are told is a "sure thing." Before you invest, con artists are very friendly. They take a personal interest in you out of the blue.

Rule 6: For Every Silver Lining, There is a Cloud.

Every investment has its risks. The con artist will explain away the risks and make you think that their idea is a "sure thing." Watch out for talk of a "hot tip" from an "inside source," a "rumor," a "guarantee," "got to buy now or miss the once in a life time chance," and many more promises. If it sounds too good to be true, it probably is.

**If you think you have been a victim of
Securities Fraud telephone or write to the
Ohio Department of Commerce, Division of Securities.**

Call the Division at 1-800-788-1194

or visit our website at

www.com.ohio.gov/secu

for a complaint form.

Two options for filing a claim

- Scan the QR code to file a claim online



- Mail-in option: Download the online application, fill it out and mail it to our office:

Investor Recovery Fund
Ohio Division of Securities
77 South High Street, 22nd Floor
Columbus, OH 43215

Have Questions?

Contact us at:

Email:

InvestorRecoveryFund@com.ohio.gov

Phone:

614-644-7381

Be sure to leave a message with your name and phone number.

Our office is open Monday through Friday from 8 a.m. to 5 p.m.

Ohio

Department
of Commerce

Division of Securities

Ohio

Department
of Commerce

Division of Securities

**Ohio Investor
Recovery Fund**





Ohio Investor Recovery Fund

If you are an innocent victim of a securities-related crime, financial assistance may be available.

Ohio victims of securities crimes and related violations can apply to receive compensation up to 25% of their loss amount or \$25,000, whichever is less. Claims for recovery are eligible from administrative, civil, or criminal cases initiated by the Division for which a final order was issued after September 30, 2021.



Ohio Investor Recovery Fund Guidelines

Who may be eligible to receive money from the fund:

- A natural person, or their surviving spouse or dependent child of a deceased victim, who is a resident of Ohio, and
- Who has been identified in a Division final order or who is identified as a victim in a criminal or civil case initiated by the Division in which a final court order has been issued, and
- Who has sustained a monetary loss as a result of a violation of the Ohio Securities Act.



Ohio Investor Recovery Fund Guidelines

Who may not be eligible to receive money for loss:

- Persons who committed, attempted to commit, participated in or assisted in the violations set forth in the final order.
- Persons who profited or would have profited from the securities violations or criminal activity set forth in the final order.
- Claimants who knowingly filed an application for recovery that contains false, incomplete or misleading information.
- Claimants who do not file a completed application within 180 days of the final order or who do not provide additional information to the Division within 60 days of request, without an extension granted by the Division.

The Division shall not award restitution assistance as follows:

- To more than one claimant per victim.
- To a claimant on behalf of a victim who previously received the full amount of restitution owed from the person ordered to pay restitution before the application for restitution assistance from the fund is filed.
- To a claimant on behalf of a victim who assisted in the commission of the violation of the Ohio Securities Act.
- If the portion of the final order giving rise to a restitution order or otherwise establishing a monetary loss to the victim is overturned on appeal.

Other limitations

- If, after the Division has made a restitution assistance award from the Ohio Investor Recovery Fund under this section, the restitution award in the final order is overturned on appeal and all legal remedies have been exhausted, then the claimant shall forfeit the restitution assistance award.
- If the fund falls below \$250,000, awards will be suspended and paid out on a prorated basis at the end of the suspension period.
- The maximum award from the Ohio Investor Recovery Fund for each claimant shall be the lesser of \$25,000 or 25% of the amount of monetary injury suffered by the victim as specified in the final order.

- The state is subrogated to the rights of the person awarded restitution assistance to the extent of the award. The subrogation rights are against the person who committed the securities violation or a person liable for the monetary loss.
- The state may obtain a lien on the restitution assistance award in a separate action brought by the state or through state intervention in an action brought by or on behalf of the victim.

Refer to Section 1707.47 and Section 1707.471, Ohio Revised Code | Section 1301.6-3-471, Ohio Administrative Code for full statutes and rules.

I AM DEAF. I AM HARD OF HEARING.

Please point to the pictures to help me understand what you want.



VIOLATIONS

EXPIRED

OTHER



YOU ARE
BEING:

WARNED

TICKETED

ARRESTED

I NEED HELP



LOST



I AM DEAF. I AM HARD OF HEARING.

This card is for law enforcement officers.
This card will help you communicate with me.

THE BEST WAY(S) TO COMMUNICATE WITH ME:



INTERPRETER



TEXT



WRITING



LIP READING



GESTURES



ASSISTIVE
LISTENING DEVICE

Use the QR code to search for an interpreter by Ohio county.

COMMUNICATION TIPS

When communicating with me, please:

- Get my attention first.
- Move to a well-lit area, when possible.
- Make eye contact when you speak.
- Repeat, rephrase, or write your request down if necessary.

Be aware that:

- Shining a flashlight in my face will make it difficult for me to understand you.
- I may need to communicate through a qualified sign language interpreter.
- I may need to connect an assistive device to my hearing aid or cochlear implant to hear better.
- A hearing aid or cochlear implant does NOT allow me to understand everything you say.

If I am going to be arrested or be asked to come in for questioning, I may need:

- A qualified sign language interpreter for both spoken and written communication.
- A communication access real-time translation (CART) for captioning conversations.
- For a phone call — video phone, internet service, computer, captioned telephone, or cell phone for texting.

Disclaimer: This visor card does not waive the user's right to effective communication under the Americans with Disabilities Act (ADA).



